

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, California 95814



March 15, 2000

ALL COUNTY INFORMATION NOTICE NO. I-29-00

TO: ALL COUNTY WELFARE DIRECTORS  
ALL CalWORKs PROGRAM SPECIALIST

**REASON FOR THIS TRANSMITTAL**

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

**SUBJECT: SURVEY ON CalWORKs POLICY/REGULATION SIMPLIFICATION**

The purpose of this letter is to obtain input from counties regarding the simplification of policies and regulations in the CalWORKs program. As you may know, the California Department of Social Services (CDSS) was in the process of identifying certain areas of the AFDC program for simplification prior to the establishment of the CalWORKs program. While CalWORKs legislation (AB 1542) simplified several program areas and recent legislation (AB 510) is intended to simplify CalWORKs and Food Stamp reporting requirements, we believe that now is a good time to revisit our prior simplification efforts focusing on regulations, policies, processes and procedures. Such simplification should result in more efficient and effective program administration that will allow county staff more time to assist welfare recipients in achieving economic self-sufficiency.

We believe that any effort to simplify CalWORKs policies and regulations requires county input. Therefore, we are requesting that you complete the attached simplification survey. We have listed areas that were previously targeted for simplification and are interested in feedback regarding these areas, as well as any other areas that you may wish to target for change. Although there may be a need for future statutory simplification, this current effort is limited to simplification that can be accomplished administratively without legislative action.

When all the surveys have been completed, the results will be reviewed, compiled, and shared with the counties as well as other interested parties. With input from the counties and other stakeholders, CDSS will evaluate all of the suggestions considering such factors as compatibility with current statutes, cost effectiveness, recipient and caseload impact, and effect on program integrity. Once this evaluation has been completed, a listing of simplification target areas will be prepared and a plan of action for implementation will be developed.

Please return the completed survey by March 31, 2000. If your county would like to complete the survey and return it via e-mail, please send your response to [Eden.Eulingborough@dss.ca.gov](mailto:Eden.Eulingborough@dss.ca.gov). If mailing the survey, please send to:

Eden-Marie Eulingborough  
CDSS  
CalWORKs Eligibility Bureau  
744 P Street, MS 16-31  
Sacramento, CA 95814

If you have any questions regarding the survey, please call Eden-Marie Eulingborough at (916) 653-4992.

Sincerely,  
***Original signed by***  
***Charr Lee Metsker on***  
***March 15, 2000***  
CHARR LEE METSKER, Chief  
Employment and Eligibility Branch

c: CWDA  
CSAC

Attachment

## CalWORKs SIMPLIFICATION SURVEY

*Below is a list of CalWORKs eligibility requirements. Within these eligibility requirements are processes/procedures that could potentially be simplified. Please indicate if your county would like the area considered for simplification, the priority order for simplification; the problem/issue(s) your county is experiencing in the day to day application of each eligibility requirement and what your proposed solution is to the problem/issue(s). If needed, please use additional pages.*

**Note: Only address potential simplification to regulations, policies, procedures and processes that do not require a statutory change.**

<b>CalWORKs PROGRAM REQUIREMENTS</b>	<b>PROPOSED SIMPLIFICATION</b>
<b>Deprivation</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:   Proposed Solution:
<b>Processing Time (Initial Application)</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:   Proposed Solution:
<b>Categorical Eligibility (CalWORKs, Medi-Cal &amp; Food Stamps)</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:   Proposed Solution:
<b>Definition of Income</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:   Proposed Solution:

CalWORKs PROGRAM REQUIREMENTS	PROPOSED SIMPLIFICATION
<b>Monthly Reporting</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:   Proposed Solution:
<b>Budgeting</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:   Proposed Solution:
<b>Redeterminations</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:   Proposed Solution:
<b>Grant Computation</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:   Proposed Solution:
<b>Property &amp; Resources</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:   Proposed Solution:

CalWORKs PROGRAM REQUIREMENTS	PROPOSED SIMPLIFICATION
<b>Motor Vehicles (determining value)</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:   Proposed Solution:
<b>Lump Sum Rules (i.e. transfer of assets)</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:   Proposed Solution:
<b>Earned Income Disregards</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:   Proposed Solution:
<b>Other Assets</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:   Proposed Solution:
<b>Child Support Disregard</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:   Proposed Solution:

CalWORKs PROGRAM REQUIREMENTS	PROPOSED SIMPLIFICATION
Exempt/Non-exempt MAP	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:  Proposed Solution:
Inter-County Transfers (ICTs)	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:  Proposed Solution:
Simplified/Uniform Statement of Facts	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:  Proposed Solution:
Overpayment/Underpayments Determinations/Definitions	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:  Proposed Solution:
Overpayment Computation for Applicant vs. Recipient -Disregards -Property -Deprivation	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:  Proposed Solution:

CalWORKs PROGRAM REQUIREMENTS	PROPOSED SIMPLIFICATION
<b>Maximum Family Grant</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:  Proposed Solution:
<b>Minor Parent Rules/Teen pregnancy disincentive</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:  Proposed Solution:
<b>Treatment of Penalized/ Sanctioned/Ineligible Individuals</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:  Proposed Solution:
<b>Other areas</b> <b>–Look at ways to make our regulations more compatible with Food Stamp Regulations</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:  Proposed Solution:
<b>Non-Citizen Processing Requirements</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:  Proposed Solution:

CalWORKs PROGRAM REQUIREMENTS	PROPOSED SIMPLIFICATION
<b>CalWORKs eligibility requirements for statewide fingerprint imaging system (SFIS)</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:   Proposed Solution:
<b>School Attendance</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:   Proposed Solution:
<b>Immunization</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:   Proposed Solution:
<b>Confidentiality</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:   Proposed Solution:
<b>Homeless Assistance</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:   Proposed Solution:



CalWORKs PROGRAM REQUIREMENTS	PROPOSED SIMPLIFICATION
<b>Immediate Need</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:  Proposed Solution:
<b>Additional Area (identify area)</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:  Proposed Solution:
<b>Additional Area (identify area)</b>	Simplify: <input type="checkbox"/> Yes <input type="checkbox"/> No      Priority: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  Issue:  Proposed Solution:

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